



UNITED COMMUNITY CORPORATION  
A COMMUNITY ACTION AGENCY  
— SINCE 1964 —

## Quality Control Inspector (QCI)

### Position Summary

The Quality Control Inspector (QCI) ensures all weatherization work meets required standards, specifications, and energy savings goals. The QCI conducts final inspections, verifies work quality, and ensures compliance with program regulations before project closeout.

### Key Responsibilities

- Conduct final inspections of completed weatherization projects.
- Verify all installed measures meet program standards and approved audit work scope.
- Perform diagnostic testing including blower door and combustion safety testing.
- Ensure compliance with DOE and state WAP guidelines.
- Identify and document deficiencies or required corrections.
- Approve projects for payment and program closeout.
- Maintain detailed inspection records and reports.
- Provide feedback to crews and auditors to improve quality and performance.
- Ensure health and safety standards are met.

### Required Qualifications

- Certification as a QCI (BPI Quality Control Inspector).
- Strong understanding of residential energy efficiency and building science.
- Experience in weatherization or construction inspection.
- Proficiency with diagnostic tools and inspection protocols.
- Valid driver's license.

### Preferred Qualifications

- Prior experience as an Energy Auditor or crew leader.
- Knowledge of state WAP monitoring requirements.
- Strong attention to detail and problem-solving skills.

### Physical Requirements

- Ability to access attics, basements, and crawlspaces.
- Ability to lift up to 50 lbs.
- Willingness to travel locally for inspections.

All inquiries can be made to [kurt.wilson@uccnewark.org](mailto:kurt.wilson@uccnewark.org)  
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